



## **INSTRUCTIONS TO RECEIVE YOUR SCHOLARSHIP CHECK**

**PLEASE FILL OUT THE FORM BELOW AND MAIL OR EMAIL THE INFORMATION TO THE FOUNDATION.**

Your Name: \_\_\_\_\_

Your address (check will be mailed to this address): \_\_\_\_\_

Name of University/College you will attend: \_\_\_\_\_

Date you would like to receive the check: \_\_\_\_\_  
(usually 2-3 weeks prior to payment due date)

Your Phone Number: \_\_\_\_\_

Your email: \_\_\_\_\_

Scholarship(s) received: \_\_\_\_\_

Digital senior picture for our annual report emailed to [info@unioncountyfoundation.org](mailto:info@unioncountyfoundation.org): Yes \_\_\_\_\_  
- or -

Senior picture for our annual report included with this form: Yes \_\_\_\_\_

**ONCE THE INFORMATION AND PICTURE HAS BEEN RECEIVED:**

- THE CHECK WILL BE MADE OUT TO BOTH YOU AND THE SCHOOL YOU WILL ATTEND.
- THE CHECK WILL BE MAILED TO YOU WHEN REQUESTED SO YOU CAN ENDORSE THE CHECK BEFORE SENDING IT ON TO THE SCHOOL.

***SCHOLARSHIP MONEY CAN NOT BE REFUNDED TO THE INDIVIDUAL STUDENT.***  
***ANY ACCOUNT OVERRAGES RESULTING FROM APPLYING THE CHECK TO THE STUDENT'S COLLEGE ACCOUNT MUST BE RETURNED TO THE UNION COUNTY FOUNDATION.***

Foundation contact information  
126 N. Main St., P.O. Box 608  
Marysville, OH 43040  
Phone: 937-642-9618  
Fax: 937-642-7376  
email: [info@unioncountyfoundation.org](mailto:info@unioncountyfoundation.org)  
Dave Vollrath or Sue Devine

**Don't forget to enclose, or scan and email a digital copy of your senior picture to [info@unioncountyfoundation.org](mailto:info@unioncountyfoundation.org) so we can include it in our Annual Report!**

***Thank you notes to the Scholarship Benefactors may be sent to the Foundation Office.***