



INSTRUCTIONS TO RECEIVE YOUR SCHOLARSHIP CHECK

PLEASE FILL OUT THE FORM BELOW AND MAIL, EMAIL, OR DROP OFF THE INFORMATION TO THE FOUNDATION OFFICE.

NOTE: IF YOU RECEIVED MULTIPLE SCHOLARSHIPS FROM THE FOUNDATION PLEASE SEND IN ONE FORM TO COVER ALL THE SCHOLARSHIPS.

Your Name: _____

Your address (check will be mailed to this address): _____

Name of University/College you will attend: _____

Date you would like to receive the check: _____
(usually 2-3 weeks prior to payment due date)

Your Phone Number: _____

Your email: _____

Name of the Scholarship(s) received: _____

Digital senior picture for our annual report emailed to info@unioncountyfoundation.org: Yes _____
- or -

Senior picture for our annual report included with this form: Yes _____

ONCE THE INFORMATION AND PICTURE HAS BEEN RECEIVED:

- THE CHECK WILL BE MADE OUT TO ***BOTH YOU AND THE SCHOOL*** YOU WILL ATTEND.
- THE CHECK WILL BE MAILED TO YOU WHEN REQUESTED SO YOU CAN ENDORSE THE CHECK BEFORE SENDING IT ON TO THE SCHOOL.

SCHOLARSHIP MONEY CAN NOT BE REFUNDED TO THE INDIVIDUAL STUDENT.
ANY ACCOUNT OVERAGES RESULTING FROM APPLYING THE CHECK TO THE STUDENT'S COLLEGE ACCOUNT MUST BE RETURNED TO THE UNION COUNTY FOUNDATION.

Foundation contact information
126 N. Main St., P.O. Box 608, Marysville, OH 43040
Phone: 937-642-9618
email: info@unioncountyfoundation.org Dave Vollrath or Sue Devine

Please don't forget to enclose, or scan and email a digital copy of your senior picture to info@unioncountyfoundation.org so we can include it in our Annual Report.

Thank you notes to the Scholarship Benefactors may be sent to the Foundation Office.

**If interested in a summer internship with the Foundation,
please contact our office.**